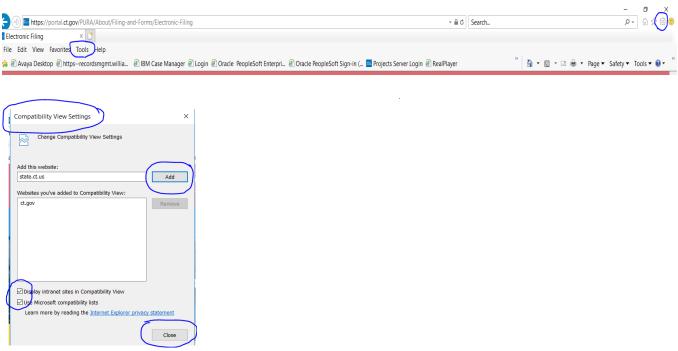
# How to Register with the PURA Website

## https://portal.ct.gov/pura



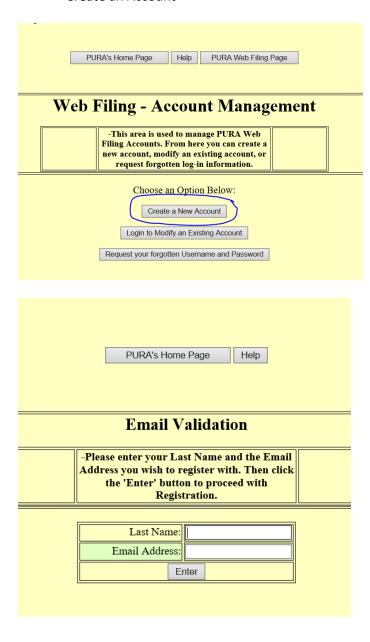


## **Set your Compatibility View Setting**



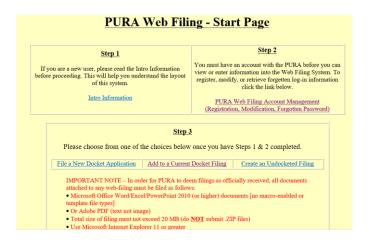
- Ct.gov & state.ct.us need to both be added
- Refresh your system

#### • Create an Account

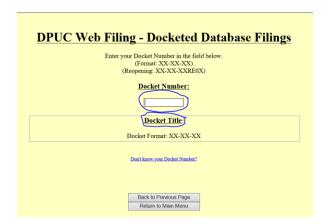


- Complete form
- Once registered you will get an email letting you know that PURA has accepted your registration
- It takes approximately 1 hour for the system to refresh
- Log on to the system
- User ID is your email

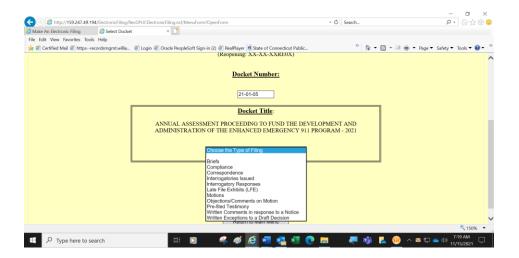
• Depending on what you are filing you will choose one of the options in Step 3



• Verify your Docket Number matches the Docket Title



· Choose your type of filing



#### Complete the following:

- On Behalf of What Entity
- Pertains To What Entity
- Attach your documents
- Submit Form
- Once form is submitted you will see your confirmation receipt, save for your records

